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# WORK EXPERIENCE

Pulse LTD LLC PROGRAM MANAGER

December 2022 - Present

After succeeding as Content Management Lead, I was promoted to Program Manager of the client, responsibilities included:

- Led and oversaw multiple projects, ensuring alignment with stakeholder objectives
- Ensured successful implementation by managing the team, content, project tasks, client communication, future planning, project estimation, and resource allocation
- Demonstrated proficiency in monitoring and resolving issues
- Cultivated a problem-solving and innovative environment
- Established practices, policies, and partnerships to enhance organizational capabilities
- Conducted thorough analysis of interdependencies between technology, human behavior, and business needs
- Effectively aligned solutions with client goals and led meetings
- Built trust through skillful stakeholder management and quality control
- Promoted diversity and inclusivity within the team
- Utilized excellent communication skills for user engagement and strategic execution planning.

## **CONTENT MANAGEMENT LEAD/GRAPHIC DESIGNER**

#### June 2021 - December 2022

I was hired as a Graphic Designer and after a few months, I was promoted to Content Management Lead for our largest client, Samsung. I was tasked with the day to day implementation management for our app, organization of assets and client communication for review and approval on graphics. Design responsibilities included:

- App/Web banners and blog posts for various platforms and clients.
- Created video animations, app logos, icons, splash screens, and accompanying graphics.
- Design and layout weekly e-mail marketing campaigns and oversee sending of the same.
- Oversaw Pulse brand material including the development of new web presence and updated presentation materials.
- Ensure visual communication and brand standards are met and work closely with multidisciplinary project teams

### **Become Known Family Companies**

**VENUE MANAGER/GRAPHIC DESIGNER** 

Sept 2020 - April 2021

- Managed social media accounts
- Design and sales for various companies including with the BK Familiy; Red Space, Hotcards, and Zero Many.
- As Venue Manager for Red Space, responsible for booking, running, and maintaining the venue, including daily tasks such as touring, stocking, cleaning, and CRM software organization

## Make-A-Wish® Ohio, Kentucky & Indiana

**GRAPHIC DESIGN INTÉRN** Summer 2019 Internship

- Contributed to the development and maintenance of various print and digital marketing materials including: info graphics, event signage, direct mail pieces, brochures, posters, email templates, and other specialized projects.
- Engaged in the creative process
- Participated in brainstorming sessions and refined ideas to ensure the production of highly compelling and impactful materials.

## EDUCATION

The Ohio State University August 2016 - May 2020

Bachelors of Science in Visual Communication Design with Research Distinction and Cum Laude honors

# SKILLS

Adaptation Adobe Creative Cloud Articulate 360/Rise Attention to Detail Brand Design Communication CRM Design Research Empathy Environmental Design Graphic Design Graphics Information Design Product Management Project Management Sales Enablement Training Social Media Strategy Typography UX/UI Mobile and Desktop Visual Communication Desigr Visual Story Telling Vyond Animation

# ADDITIONAL

HanMade Arts & Crafts CEO + FOUNDER + MAKER April 2020 - Current

During the beginning of the Covid19 pandemic, I started HanDyed as a way to spread some happiness and love to combat the uncertainty everyone was feeling! My main product was handmade custom tie-dye clothing. HanDyed quickly evolved into HanMade Arts & Crafts where I deepened the product line and was able to dive into other mediums and projects.

## **Project Management Institute**

Currently working towards the CAPM certification

# American Institute of Graphic Arts

Contributing Member 2019 - Current

### Hillel

The Ohio State University Co-President Student Board 2018- 2019 Board Member 2017- 2018

### Alpha Epsilon Phi

The Ohio State University Vice President of Operations 2017 Standards Board Member 2017- 2019 Ritualist 2018